

Town Hall and Hildreth House Construction Committee
1/11/16 Meeting Minutes
Hapgood Room, Old Library

Members present: Laura Andrews, Pablo Carbonell, Jack Guswa, Connie Larrabee

Members absent: Bill Barton, Al Combs, Rick Maiore

Others present: Tim Bragan (Town Admin.), Marie Sobalvarro (Assist. Town Admin.)

Jack called the meeting to order at 7:40 a.m. and the committee approved the minutes of the 12/14 meeting.

Town Hall

Town Administrator: Tim said the inside work is moving ahead. Final siding painting will have to wait until the weather warms up.

Red Team: Pablo pointed out that since the siding is an independent project, the overall schedule would not be affected. He will follow up at the construction meeting on the latest two-week look-ahead report and a new schedule, which is due today.

Marie reviewed the Change Order Schedule. She noted three open items that might end up on the report: fire protection water pipes on the mezzanine; bathroom floor drain/grab bar/tiling; additional electric outlets in the building inspector's office.

Tim presented GVW's bill #8 for \$323,742.43, which has been approved by LLB, and awaits Vertex approval. On Pablo's motion, the committee voted to approve GVW's bill #8, for \$323,742.43, contingent on Vertex's approval.

Hildreth House

Two issues have been identified:

- Front door: which door will be the front door – Tim will follow up with Gabe
- Retention basin: 1) Vertex says it is not in the budget though no one knows when it was removed. 2) We need an engineered water retention plan – Drayton at LLB will follow up with Cal Goldsmith. 3) Discussions underway about housing at Hildreth House could affect the retention basin location – no action agreed to.

Rick set up a T3HCC subcommittee to work with LLB and Vertex on design development: Connie, Rick, Laura, Tim, and Marie, who will meet Monday, January 25, at 11 a.m. at the Hildreth House.

To prepare Hildreth House for construction, Connie will ask COA Director Debbie Thompson to make a list of items to be designated surplus and sold or disposed of.

Connie said that the windows delivered by Moore Lumber do not fit. Marie will pull the bid paperwork to see where the error was made. Connie is following up with Moore's.

Next meeting: Tuesday, 1/19/16 1/4/16 at 7:30 a.m. in the Hapgood Room of the old library.

The meeting was adjourned at 8:15 a.m.

Laura Andrews, recorder